

Application for a Co-Sponsored Event

Name:

Date Submitted:

Organization:

Telephone :

Email Address:

Website:

Event Description

Field:

Topic(s):

Type of Event (please check):

Speech Exhibition Conference Discussion Symposium Workshop

Other

Please Describe:

Will your event be catered? Type of Catering: Hors d'œuvres Seated Meal Beverages

Please specify:

Target Group(s):

Number of Participants: _____ Event Date and Time: _____

Please describe how your event supports the mission and goals of the German Center for Research and Innovation (max. 150 words):

Please describe the relevance of your event for the American market (max. 150 words):

Event Financing

What is the complete budget for the event?

If you are applying for supplemental funding from the GCRI, how much will you need ?

How will this supplemental funding be used? Please describe in detail all anticipated costs.

How will responsibilities and tasks for the event be allocated between your organization and the GCRI?

Signature

Date, City

GERMAN CENTER FOR RESEARCH & INNOVATION

Deutsches Wissenschafts- und Innovationshaus

NEW YORK

Application Instructions for Institutions and Individuals Interested in Organizing an Event with the German Center for Research and Innovation (GCRI)

Application Procedures

Please submit your application via e-mail using the attached application form.

All application forms must be sent to info@germaninnovation.org, with “Application,” and your institution’s name in the subject line. Applications received by 5 p.m. Eastern Standard Time on the **first Friday of every month** will be evaluated by the GCRI Programming Committee. The applicant will receive a response via e-mail before the end of the month.

Contact Information

The application must include the name and contact information of **one** individual from the applying institution. All correspondence regarding the application and planning of the event will be directed towards this individual. If there are any changes, it is the applicant’s responsibility to send an e-mail with the name of the new contact person to info@germaninnovation.org. For organizational purposes, please include the name of your institution and the title of your event in the email.

Events

Applicants are not limited to the event formats listed on the application form. We encourage applicants to develop innovative event formats that encourage communication, networking, and knowledge sharing.

Note: The GCRI offers three event spaces at the German House (871 UN Plaza): an auditorium, which seats up to 162 people, a restaurant, which seats up to 86 people, and the lobby and mezzanine levels, which accommodate approximately 200 people.

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The German Center for Research and Innovation strengthens transatlantic collaboration in science and technology to help solve the challenges of the 21st century.

The German Center fulfills its mission by

- convening scientific conferences and symposia to examine cutting-edge research and explore solutions to global problems that integrate understandings of science, the economy, and society
- providing a “one stop shop” for information about the German research landscape and funding sources
- celebrating and promoting German contributions to research and development through lectures and exhibitions
- developing workshops for graduate students and other young researchers to facilitate engagement with German institutions and support them in their careers
- supporting North American universities as they develop strategies to enhance international research collaboration with Germany
- organizing events that bring together international experts and partners from research institutions, industry, and government
- conferring awards for lifelong achievement in transatlantic scientific cooperation
- increasing public engagement with German science and technology